



Office of the Chairman of the Executive Board

19.04.2011

MEMORANDUM

To : Chancellor, Dr. Nabil Ibrahim
Provost, Dr. James Mackin
Vice Chancellor, Dr. Terrence Motiuk

From : Chairman, Ali Saeed Bin Harmal Al Dhaheri

Subject : **Code of Honor Policy**

Attached is a copy of Executive Order No. 0218 which approved the Code of Honor Policy.

In accordance with policy of Abu Dhabi University, the Chairman has responsibility for implementing Executive Orders where applicable. The repository of Executive Orders shall be safeguarded in the Office of Chairman of the University.

If you have questions regarding this Executive Order, please call Anabella Briones at 501-5883.

ABHD/ab

Attachment: Executive Order 0218, Code of Honor Policy
Cc: Jamilah Al Khattab, HR Director



Executive Order No. 0218

Office of the Chairman of the Executive Board

Executive Order : 0218
Effective Date : 1st April 2011
Supersedes : Executive No. 066
Title : **Code of Honor Policy**

This Executive Order is issued under the authority of the Executive Board as outlined in the Abu Dhabi University Bylaws.

Retroactive to the 1st April 2011, the Chancellor, Provost and Vice Chancellor are authorized to implement the approved "Code of Honor Policy" outlined in this Executive Order.

The purpose of the Code of Honor policy is to establish an explicit mutual understanding with all employees and students concerning their behavior regarding ethics, integrity and ADU community values.

Please take the necessary action to ensure that all parties involved are informed of this communication.

Ali Saeed Bin Harmal Al Dhaheri
Chairman of Executive Board

Date: 19.04.2011

CODE OF HONOR POLICY

POLICY

The purpose of the Code of Honor policy is to establish an explicit mutual understanding with all employees and students concerning their behavior regarding ethics, integrity and ADU community values.

Version Number:	01
Date Approved:	19.04.2011
Effective Date:	01.04.2011
Policy Owner:	Provost
Viewing Access Level:	"Public"
Review Date:	19.04.2012

Executive Order Number : 0218

Change History

Version Number	Change Description	Date	Changed By
02	This policy will make the Code of Honor part of the university's official policies	19.04.2011	Provost

Introduction

It is important to ADU that its residents abide with a common bond of mutual understanding of expectations on the conduct of honor and related behaviors. The Code of Honor is a tool to use to communicate the expectations, and have confirmed understanding by signature of compliance to it.

Policy

Each member of the ADU Community is required to abide by the tenets of the Code of Honor. All faculty, staff and students are expected to sign a copy of the Code, which will then be placed in their individual files. Those who violate the ADU Code of Honor will be held accountable for their actions and will receive disciplinary action up to and including termination from employment or dismissal from ADU.

A standard form is to be used, written in either English or Arabic. The form that is attached to this policy is the standard English version.



CODE OF HONOR

On my honor as Abu Dhabi University student/faculty/staff, I pledge that I have a clear understanding and explicit acceptance of ADU's Code of Honor.

I uphold the highest standards of honesty, truthfulness and integrity in my academic and/or administrative activities and will not, in any event, explicitly or implicitly dishonor or violate the Academic Integrity Policy, any ADU policy and the University standards. In this spirit, I agree to:

- Support and comply with all policies of ADU and help my colleagues to comply.
- Perform my tasks and activities in utmost good faith, objectivity, transparency, competence, due care, and professionalism.
- Abide by the highest standards of politeness and good conduct.
- Refrain from any act or omission that may, directly or indirectly, constitute a breach of academic and/or professional integrity.
- Deal with my colleagues in the spirit of professional friendship.
- Remain accountable and responsible for all my acts and omissions, and contributing to promoting a culture of trustworthiness in the society.
- Exercise my best endeavors to support and promote ADU in upholding its excellence and progression as a leading academic institution.
- Uphold the principles of non-discrimination, equality, truthfulness, fairness, and respect in any and all actions.
- Refrain from undertaking any act inconsistent with the noble and dignified nature of the University.
- Embrace the highest ethical standards and above-mentioned principles even in cases of disputes or grievances.

Name : _____

Signature : _____

Date : _____

Exceptions

The ADU Executive Board shall maintain the right to approve/decide on any conditions/circumstances and/or exceptions outside the conditions stated in this policy in the best interest of the University.

Authorization

This policy was authorized by the:

Executive Board



Date: 19.04.2011

Chairman, Ali Saeed Bin Harmal Al Dhaheri